

MONTH	MINUTE NUMBER	RESOLUTION/AGREED ACTION	TASK COMPLETE	COMMENTS
July	1412	Action recommendations in the recent Tree Inspection Report.	Work in progress	This is being brought before Full Council at the July 2023 meeting
September	1488 d	Members approved the following quotes received from Colin Turner to: <ul style="list-style-type: none"> Replace wood, clean and paint metal frame of seat located in Back Lane Maesbury £450 	WIP	The Clerk notified Colin Turner that the quotes for the work detailed had been approved and he could undertake the work. The Clerk requested that invoices should be submitted once work had been completed. Invoices have been received and paid in respect of annual varnishing of noticeboards, replacement of noticeboard at Morton and no parking sign at Treflach Green.
	1497	Members agreed to approach the Town Clerk, Oswestry, to request West Midlands Ambulance Service send a representative to attend a meeting to provide an update and explanation to the response times for post code areas SY9 and SY10. There would be an open invitation to all Parish Councils within the Oswestry area to attend.	Yes – awaiting response from MM	The Clerk emailed Arren Roberts, The Town Clerk for Oswestry asking him to approach West Midlands Ambulance Service (WMAS) to request a representative attend a meeting to provide details and an explanation on quarterly response times for post code areas SY9 and SY10. An open invitation would be made for all Parish Councils in the local area to attend. Arren Roberts advised he would take this to Full Council but that in the first instance ORPC should approach WMAS with this request. The Clerk sent a letter on 14 October 2022 to Murray MacGregor, Communications Director at WMAS. A response was received from Murray MacGregor advising that Mark Docherty, Executive Director of Nursing and Clinical Commissioning is happy to come and speak to the Council about the situation in Shropshire and the Oswestry area. Email sent providing dates of forthcoming meeting and asking for a suitable day / time. REVIEW ACTION
	1606	Members agreed to send their individual views on a Parish Newsletter to The Clerk who will forward to Cllr Martin Bennett to produce a report. The proposals will be brought to the next meeting.	WIP	The Clerk forwarded the two responses received to Cllr Martin Bennett. A report has been prepared and the item placed as an agenda item for the February meeting.

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				Cllr Martin Bennett advised as a community concern, he will contact Cllr Dean Carroll to speak with Cllr Richard Marshall. The RSWG will meet after Easter.
	1640	Members agreed to enter into negotiations with Shropshire Council without prejudice for land transfers	WIP	The Clerk sent an email to Shropshire Council to express the Council's interest in a transfer of amenity land on a leasehold or freehold basis under Community Right. This has been acknowledged and is being taken forward with the relevant Departments / Officers.
April 2023	1692	Members agreed to remove Lanyon Bowdler as the Parish Council appointed Solicitors and	WIP	The Clerk has officially notified Lanyon Bowdler of its decision and requested arrangements are made for the return of all documents held . A response has been received. The Clerk is waiting for a response concerning the release of deeds. There is a question over the release of information. To be progressed.
	1726f	Members agreed for a street light survey to be undertaken at a cost £891 plus VAT .	WIP	A street lighting survey / report has been received from Highline Electrical Ltd. The Clerk sought three quotes. One company declined to quote on this occasion. Two quotes have been received . Refer to Agenda item 24a -28 September 2023.
	1732	Members agreed for a letter to be sent to The Leader of the Council to raise concerns regarding Croesau Bach , this included reinstatement of the hedgerow	Yes	A letter has been sent to the Leader of the Council. A response has been received for Emma Green which has been shared with members. The Clerk has requested follow up on 2020 non - compliance and is waiting a new case number for new allegations. Cllr Chris Wood has emailed further concerns together with photographic evidence. This has been forwarded to Emma Green. Shropshire Council has now confirmed this is no longer an enforcement case.
		Members agreed for a letter to be sent to The Leader of Shropshire Council requesting reinstatement of the Agricultural Vehicle Group	Yes	A letter has been sent to the Leader of the Council requesting reinstatement of the Agricultural Vehicle Group. The Clerk has received an acknowledgement and a formal response has been received advising SALC working Group were updated at their recent meeting and the terms of reference are to be reviewed to refocus the Agricultural Vehicles Group - looking at mitigation and partnering. The Council has asked that the Clerk is updated once this work has been completed. The group has not yet been reinstated.

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June 2023	1749	Members agreed for the Clerk to take forward the recommendations from the Internal Audit 2023 and to report back to Full Council in September 2023.	WIP	The Clerk is working through the recommendations, a number of which have been implemented. The Clerk will report back to Full Council on progress in September 2023.
	1750	Members agreed for policies due for review to be deferred to August recess	WIP	The Clerk is reviewing policies during the August 2023 recess. These will be brought back to Full Council for review and approval in September 2023.
	1754	Members agreed to engage Peter Jeffery Water Treatment Services and allocate funding of £3,150 to enable testing to begin. Cllr Iain Campbell to liaise with The Clerk with details of the company to engage with.	WIP	The Clerk has as requested details from Cllr Iain Campbell and has now engaged with the supplier. Details have been confirmed and costing provided. The EWG has requested one test to be performed so a Health and Safety Statement can be determined. Costs for soil testing and analysis have not been agreed and will require further discussion on requirements.
July 2023	1770	Respond to planning applications	Yes	All decisions reported via the planning portal
	1771	Members agreed for a number of identified items to be removed from the Clerk's report	Yes	Identified items removed from action list.
	1772	Members agreed for the dog waste bins request to be added to the September 2023 agenda	Yes	The Clerk added this item to the September 2023 agenda
	1773	Members agreed the August recess interim arrangements for finance and planning Members agreed for an agenda item to be added to September 2023 regarding Mile End Access and layout issues and to request a letter to Highways England.	Yes Yes	The Clerk has implemented the interim arrangements. The Clerk added this item to the September 2023 agenda. A letter prepared by Cllr Martin Bennett was sent to Highways England (HE) and a response received. "A road safety lead visited the Mile End Junction on 5 September to understand how this junction operates. The junction has been significantly altered over the last few years to provide access to the Innovation Park. This design was in accordance with the latest design standards and was subjected to Road Safety Audits at various stages. Overall, this junction operates satisfactorily. Highways England is not aware of the collision data/reports that have been supplied to the Council by the police and is unable to comment if any collisions are down to driver behaviour or road

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				design/layout issues. On site observations showed the majority of drivers used the junction well but there were a few instances of poor indication and late lane changing. This is not something which can be controlled as it is down to driver behaviour. HE will monitor the Personal Injury Collisions that occur at the junction, and should it become apparent that there is an issue will investigate this further"
	1774	Members agreed for the projects in the Place Plan to be submitted to Shropshire Council	Yes	The Clerk submitted the final projects report on the Oswestry Place Plan to Shropshire Council.
	1776	Members agreed for the appointed Councillors to arrange a meeting with the Trustee of the land at The Terraces, Morda	WIP	A letter was sent to the owners and a meeting arranged for 22 September 2023. An update will be given at the September meeting.
	1779			
	a)	Members agreed to increase the budget by £1,600 to cover an increase in costs	WIP	The Clerk will appropriate from general reserves at year end at cover the extra.
	b)	Members agreed for a letter to be sent to Cllr Chris Schofield to take forward issues with Trefarclawdd Farm	Yes	A letter provided by Cllr Martin Bennett was sent Cllr Chris Schofield. A response was received from Mr Philip Mullineux who advised the issues raised are a matter for the Environment Agency, who is the responsible organisation that regulate slurry stores of the scale as approved at Trefarclawdd Farm.
	c)	Members agreed for a letter to be sent to Inspector Greenaway : a)concerning lack of attendance at Parish Council meetings, reports and to request improved communication. b)To raise concerns regarding tractor movements through Coed Y Go , requesting an increase in Police presence during certain times of the day and to receive a response in time for the September 2023 meeting	Yes	A letter provide by Cllr Martin Bennett was sent to Inspector Claire Greenaway concerning the non-attendance of a member from the Safer Neighbourhood Team and lack of reports. A separate letter was sent regarding traffic movements through Coed y Go and a request for more visible presence. A response was received to apologise and to request details of future meetings so officers can plan ahead and attend more regularly. The Clerk has provided a schedule of meetings. Inspector Greenaway reported that the team conducted speed checks on Trefonen Road on 27th August. 22 vehicles were surveyed and the mean average for these vehicles was 32.27 mph. Again, on 6th September a speed survey was conducted on

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				Oswestry Road, from 23 vehicles surveyed we found a mean average of 27.869 mph. Officer will continue to conduct these checks out in future weeks.
	1780	Members agreed to accept the recommendations in the Tree Survey report and for quotes to be sought for the work to be undertaken.	WIP	A summary of works to be undertaken has been created and the Clerk is seeking quotes the work to be undertaken as per recommendations in the Tree Survey report. Abbey Tree Services has advised the business has closed and relocated and will not be submitting a quote. Liam Royce has advised he will submit a quote for works he is able to complete. He has also provided details of an arborist.
	1781	Members agreed to submit the Parish Council's response on the Healthier Weight Strategy to Shropshire Council.	Yes	The Clerk submitted the response to Shropshire Council and received an acknowledgement and thank you from C Levy.
	1782			
	b)	Members agreed for a letter of support to be sent to prevent the permanent closure of the inpatient bed service at Bishop's Castle Community Hospital	Yes	The Clerk sent a letter of support and completed the on-line petition.
	c)	Members agreed to seek further information in relation to the cost of AED pads and battery following a request from Morton Playing Field Committee for financial support toward recent pad purchases	WIP	The Clerk to contact Morton Playing Field Committee to obtain further information.